

## **Note to parents and carers**

---

### **Caernarvon Castle**

Using the following pieces of information (and perhaps more if you see fit) draft a letter to the parents of the year 6 classes informing them of the curricular purpose and proposed arrangements for the forthcoming trip to Caernarvon Castle.

- Use commas, semi colons, colons and full stops as required..
- Look carefully at sentence structure and demarcation.
- Choose appropriate vocabulary and be careful about spelling.
- Consider carefully the audience, form and purpose of this letter.

**6<sup>th</sup> July**

**Coach**

**School gates**

**Leave at 8.45**

**Return at 4.00**

**Caernarvon Castle**

**Permission**

**Waterproofs**

**Stout shoes**

**Packed lunch**

**£12 by 29<sup>th</sup> June**

**Class teacher**

**Tear off strip**

**History**

**Consider carefully**